香港排球聯賽

HONG KONG VOLLEYBALL LEAGUE

Invitation to tender:

Live Broadcasting Service for

Hong Kong Volleyball League 2027 – Division A1

Issued by:

中國香港排球總會
Volleyball Association of
Hong Kong, China

Introduction:

The Hong Kong Volleyball League (HKVL) aims to enhance the standard of volleyball in Hong Kong and increase participation in the sport. Since mid-2020, Volleyball Association of Hong Kong, China (VBAHK) has implemented optimization measures for major competitions, including renaming events and improving competition arrangements. The league has gained significant recognition, with successful broadcasts of matches, particularly the A1 Group playoffs, reaching a wider audience.

Objective:

Volleyball Association of Hong Kong, China (VBAHK) would like to invite qualified suppliers to respond to this tender invitation for the live broadcasting service for the HKVL 2027 – Division A1. This tender invitation sets out the requirements and the selection criteria to be used in the evaluation and provides information regarding how the tender process will be managed.

Interpretation

In this document, the following terms shall have the following meanings:

- "Project" means the project described in Service Overview;
- "Tenderer" means the person(s) or corporation(s) tendering for the Project;
- "Contract" means a formal agreement to be entered into between the VBAHK and the Contractor in relation to the Project containing such terms and conditions as the parties shall agree including (but not limited to) those terms set out in Section 7 hereof (unless the same shall have been modified by the VBAHK); and
- "Contractor" means the Tenderer whose tender is accepted by the VBAHK

Service Overview:

Provide live broadcasting service for HKVL 2027 – Division A1 event including items listed below:

Date & Time: 13 February 2027 to 25 April 2027 (Refer to Appendix I, covering all matches)

Venue: Tsuen Wan Sports Centre & Queen Elizabeth Stadium

Live Broadcast Channel: VBAHK YouTube or another designated online platform (TBC)

	Description
1	FULL HD cameras x4 and tripods for each camera
2	Instant replay and live graphics
3	Necessary live broadcasting equipment, include but not limited to computers, monitors, modems, routers, encoders, panels for streaming, video production, instant replay & graphics.
4	Audio Equipment for live commentary (TBC)
5	Shooting crews and operators (transportation and catering should be included by vendor)
6	Set up and dismantle
7	Other related miscellaneous (if any)

The live broadcast date and time may be subject to change based on the actual match schedule, any changes will be noticed accordingly.* ***Please state over time charge (per hour) on the quotation for reference.*

Remarks:

1. Timetable:

Issue of tender documents	9 November 2026
Tender return deadline	23 November 2026, 17:00
Award & commencement of contract	on or before 31 December 2026

2. Guidelines for Tenderers on proposal submission

These guidelines are intended to provide Tenderers with guidance on the procedure for submitting their proposals and the approach that the VBAHK will generally adopt in assessing such proposals. They do not bind, and are not intended to bind, the VBAHK in any way. The VBAHK reserves the right to accept or reject all or any part of all or any proposal. The VBAHK is not bound to accept the lowest or any tender submitted.

2.1 Required components of tender:

2.1.1 Breakdown Price for consideration:

- Breakdown into **fees of service per day and OT rate per hour** is required

2.1.2 Previous Experience:

- List any relevant experience your company has had in supplying to sporting events.

2.1.3 Key Benefits and Additional Services:

- List any key benefits and / or additional services you can provide before / during / after event.

2.1.4 Variable cost or OOP Cost:

- Please list out any related variable cost, out-of-pocket cost in the tender.

2.2 Selection Criteria and Evaluation of Proposals (Listed in no particular order)

2.2.1 Cost of service.

2.2.2 Any additional or value-added service

2.2.3 Qualifications and Capacity

2.2.4 Past experience and good track record

The VBAHK reserves the right to shortlist the Tenderers, based on the above-mentioned criteria and only the shortlisted Tenderers shall be required to make presentations of their proposals for the VBAHK's final evaluation (if necessary).

2.3 Tender Submission:

The tender shall be valid for at least 6 months from the date of the tender.

Please submit the duly completed and signed tender in a **sealed envelope** marked conspicuously **"Confidential - Tender Document for Live Broadcasting Service for Hong Kong Volleyball League 2027 – Division A1"** and send to the tender box at **Unit 1111-1112, 11/F, Lu Plaza, 2 Wing Yip Street, Kwun Tong, Kowloon, Hong Kong on or before 23 November 2026, 17:00**. Email or fax submission is not accepted.

LATE SUBMISSION WILL NOT BE CONSIDERED.

2.4 Validation period of Tenderer's offers

By making a proposal in response to this invitation to tender, the Tenderer will be treated as having made an offer to the VBAHK. Tenderers should keep their offers valid for at least 6 months from the closing date of this invitation to tender. The Tenderer should clearly state in its proposal for the tender validation period.

2.5 Queries regarding this invitation to tender or proposals made in response

2.5.1 If VBAHK considers that any aspect of a proposal requires clarification from the Tenderer, the VBAHK may request that the Tenderer to:

A. supplement its proposal; or

B. answer the VBAHK's queries verbally or in writing, or in any manner that the VBAHK deems fit.

2.5.2 Any queries regarding this invitation to tender should be made to:

Volleyball Association of Hong Kong, China
Mr. Andre YIP – Sports Executive
Tel: 6490 9023
Email: andre.yip@vbahk.org.hk

3. Acceptance of proposal

No tender (or part thereof) shall be taken to have been accepted by the VBAHK unless and until the execution of the Contract by the VBAHK and the Contractor.

4. Rejection of proposal

The VBAHK retains the right to reject any or all tenders submitted for any reason whatsoever.

5. Cancellation of Tender Invitation

Without prejudice to the VBAHK's right to cancel the tender invitation at its absolute discretion or for public interest reasons, where there are changes of requirement after the Tender Closing Time for operational or whatever reasons, the VBAHK is not bound to accept any conforming tender and reserves the right to cancel the tender invitation.

6. Cost and expenses

All work done or services performed for the purposes of preparing the proposal are on the Tenderers' own account and not recoverable from the VBAHK. The VBAHK will not defray any expenses incurred in the tender process and/or in respect of the negotiation of the Contract.

7. **Suspension, resumption or termination of Contract**

7.1 The Contract may be suspended or terminated by the VBAHK at any time, by the VBAHK giving the Contractor written notice in letter or email.

7.2 On suspension or termination, the Contractor shall be paid all fees and expenses commensurate with the services performed by them up to the date of suspension or termination less all fees and expenses previously paid to the Contractor. The Contractor has the obligations to stop work immediately but in an orderly manner and do deliver to the VBAHK documents in its control relating to the Project. The VBAHK shall not be liable for any loss of profits and other losses incurred by the Contractor as a result of termination or suspension.

7.3 In the event of suspension or termination the Contractor shall be entitled to reimbursement of the actual cost of or an amount in fair compensation for any financial commitment or obligation outstanding after the giving of the notice of suspension or termination which he has properly incurred in accordance with the Contract prior to the giving of the notice of suspension or termination.

7.4 The payments referred to in sub-clauses (7.2) and (7.3) of this Clause shall be deemed in full and final payment for the Services up to the date of suspension or termination. The Contractor shall be entitled to such payments only if the suspension or termination is not attributable to default on the part of the Contractor.

7.5 If this Contract is resumed any payment of fees under this Clause except in respect of abortive work that has to be re-done shall rank as payment on account towards the fees payable under this Contract.

7.6 Should this Contract continue to be suspended for a period of more than 6 months then either:
(i) it shall be terminated upon the written notice of either party; or
(ii) it may be renegotiated with the Contract of both parties.

7.7 The Contractor shall use its best endeavours to perform the Contract with such due care and skill as is expected of a provider of similar services and products and of a comparable standing in the industry but if for whatever reason, the VBAHK in its opinion concludes that the Contractor is in breach of the Contract or does not provide the level of services required by the VBAHK, the VBAHK shall have the right to terminate the Contract by notice in writing to the Contractor.

8. Warning Clauses

8.1 The tenderer shall not and shall ensure that his agents and employees shall not give or offer any advantages as defined under the Prevention of Bribery Ordinance to any agent or employee of Volleyball Association of Hong Kong, China Limited, the “Association”. The tenderer is also prohibited from colluding with other bidders in this tendering exercise in whatever forms (e.g. price rigging). Any breach of or non-compliance with these clauses by the tenderer shall, without affecting the tenderer’s liability for

such breach or non-compliance, invalidate his tender.

8.2 If the contractor or any employee or agent of the contractor shall be found to have committed an offence under the Prevention of Bribery Ordinance in relation to the tender or the contract, the Association may terminate the contract without entitling the contractor to any compensation therefore, and the contractor shall be liable for all losses and expenses necessarily incurred by the Association as the result of such termination of the contract.

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Appendix I – Match Schedule

Match Day	Day of Week	Venue	Date	Time
Regular Season				
1	Sat	Tsuen Wan Sports Centre	13 Feb 2027	11 Hours / Day (TBC)
2	Sun		14 Feb 2027	11 Hours / Day (TBC)
3	Sat		20 Feb 2027	11 Hours / Day (TBC)
4	Sun		21 Feb 2027	11 Hours / Day (TBC)
5	Sat		6 Mar 2027	11 Hours / Day (TBC)
6	Sun		7 Mar 2027	11 Hours / Day (TBC)
7	Sat		13 Mar 2027	11 Hours / Day (TBC)
8	Sun		14 Mar 2027	11 Hours / Day (TBC)
9	Sat		20 Mar 2027	11 Hours / Day (TBC)
10	Sun		21 Mar 2027	11 Hours / Day (TBC)
11	Sat		3 Apr 2027	11 Hours / Day (TBC)
12	Sun		4 Apr 2027	11 Hours / Day (TBC)
13	Sat		10 Apr 2027	11 Hours / Day (TBC)
14	Sun		11 Apr 2027	11 Hours / Day (TBC)
Final Round				
15	Sat	Queen Elizabeth Stadium	24 Apr 2027	11 Hours / Day (TBC)
16	Sun		25 Apr 2027	11 Hours / Day (TBC)

Remarks: The 11 hours per day applies strictly to daily match coverage (exact times TBC). On-site setup will take place on Saturdays prior to matches, and dismantle on Sundays after the last match. Detailed match schedule will be provided prior to event commencement.