



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

Volleyball Association of Hong Kong, China Limited

Hong Kong Volleyball Team

and

Hong Kong Beach Volleyball Team

Uniform Supply Tender and Sponsorship Program

(2021-2024 Three-years Supply Term Contract)



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Volleyball Association of Hong Kong, China Limited

Index

Chapter 1 :	Tender Form	P. 1 - 2
Chapter 2 :	Tender Guidelines	P. 3 – 5
Chapter 3 :	Tender Items and Estimated Quantity	P. 6 – 9
Chapter 4 :	Unit Price and Breakdown	P. 10
Chapter 5 :	Sponsorship Details	P. 11 - 13
Appendix I:	List of Hong Kong Team Competitions in 2021 - 2024	P. 14 – 15
Appendix II:	Requirements on Volleyball and Beach Volleyball Players' Jerseys and Shorts	P. 16 – 19



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

Chapter 1 - Tender Form

To: Representatives of the contracting party

We ensure the following information to be true and correct:

We have fully understood all the terms and conditions in the tender document, and have clearly understood the requirements for the supply of goods and the real needs of the contracting party. We hereby undertake to complete and execute the work specified in this tender on time, upon receipt of notice from the Volleyball Association of Hong Kong, China Limited (VBAHK) and its authorizers for the full contents and specifications specified in the tender price of HK\$_____.

Company Name (English)	_____
Company Name (Chinese)	_____
Company Registered Address	_____

Business Registration No.	_____
Date of Expiry of the BR	_____
Name and Position of Responsible	_____
Person of Supplier	_____

Signature of the Responsible

Person / Authorized Person

Date:

Company Official Chop



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Volleyball Association of Hong Kong, China Limited

Acceptance Letter

The representatives of the contracting party accept the actual price set by the above supplier according to all contents and the quotation list of this tender document. The supply date will commence from _____ to _____. (Three-year supply period) upon mutual agreement.

(Contracting party)

Volleyball Association of Hong Kong, China Limited

Date:

(Witness)

Date:



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Volleyball Association of Hong Kong, China Limited

Chapter 2 - Tender Guidelines

1. The listed materials or services in the quotation, will be accepted in the form of “Whole Batch” / “Sub-Batch” / “Items” from the suppliers’ written quotations.
2. For further details, please contact VBAHK in written form. (Email: info@vbahk.org.hk; Fax No.: 2834 6510)
3. The VBAHK shall not necessarily accept the lowest tender or any of the tenders, and has the right to negotiate the terms of the contract with any tenderer.
4. The price quoted by tenderer is not allowed to be amended or changed once issued.
5. If tenderer is willing to sponsor related items or provide other additional sponsorship, the VBAHK will take this incentive into account when evaluating the tender (Please refer to Chapter 5 – Sponsorship Details).
6. The validity period of the quotation from the tenderer (Chapter 4 - Price and Breakdown) should be 120 days.
7. The VBAHK has the right to modify the quotation list according to actual needs.
8. The quantity of the items supplied in the tender is for reference and tender purposes only, and will be adjusted according to actual demand.
9. The contract period for the supply of goods listed in the tender will be 3 years, starting approximately in June 2021 and ending at 31 March 2024.
10. The goods will be ordered in batches and in phases.
11. Once the quotation from tenderer has been successfully elected and awarded, the price of the goods cannot be changed within the supply period.
12. If the materials or services listed in the quotation cannot be supplied, the original successful tenderer shall be liable for the difference in the price of such materials or



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

services procured by the VBAHK from other sources.

13. If there are any changes on the materials specified in the tender, tenderer should first obtain the approval of the contracting parties.
14. The supplier must provide samples of the goods to the VBAHK for the purpose of tender evaluation if necessary. The materials or samples will return to each tenderer after the tender evaluation process is completed.
15. If your company is selected and awarded to be the successful tenderer, the VBAHK will sign a one-year fixed term contract and a two-years renewable contract with your company. After the fixed term contract expired, the VBAHK will review and assess the performance of your company in the past year, and will decide whether to continue the renewable contract for another two years.
- 16. The deadline of tender submission is 5 p.m., 31 May 2021 (Monday) (Hong Kong Time). Please submit the tender document into the specific collection box placed in the VBAHK office. The VBAHK will not accept any submission that is overdue or sent by email or fax. The VBAHK office address: Room 1007, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong**
17. The tenderer shall not give or offer any advantage as defined in the “Prevention of Bribery Ordinance” to any representatives or employees of the VBAHK, and shall ensure that its representatives or employees do not give or offer such advantages to any representatives or employees of the VBAHK. Tenderers are also prohibited from colluding in any way (e.g. price fixing) with other competitors in this tender selection. If a tenderer violates or fails to comply with these terms and conditions, its tender will be invalidated, without affecting the tenderer’s liability for such breach or non-compliance.



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

18. If the supplier or any of its employees or representatives is found to have committed an offence under the “Prevention of Bribery Ordinance”, the VBAHK may terminate the contract without compensation to the supplier. The supplier is liable for all damages and expenses necessarily incurred as a result of termination of the contract.



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

Chapter 3 - Tender Items and Estimated Quantity

- Item 1 : Track Suit (Jacket with Pants)
- Quantity : Approx. 550 pcs
- Remarks : Front – Printed Hong Kong Logo + VBAHK logo (may put on the sleeves)
Back – Printed text "Hong Kong China"
Surface material: High-density fiber - 100% polyester
Inner material: Mesh fabric - 100% polyester
Delivery within 30 days after the order is confirmed
At least 3 different designs must be provided for selection purposes, the design must be used on 2021 - 2024 Hong Kong Volleyball Team and Hong Kong Beach Volleyball Team only.
The purchase will be made in phases and the quantity will be adjusted according to the actual needs at the time of order.
Size chart must be provided
- Item 2 : Jerseys and Shorts for Volleyball Players
- Quantity : Approx. 860 sets
- Remarks : 3 sets of different colors
Front and Back – Print Player's No.
Front – Printed Hong Kong Logo + Text "HKG"
Back – Printed Players Name in block letters
Using Unique Sublimation Design
Material: Dry-fit or Unique Sublimation
Only 1 supplier logo can be displayed on each of the jerseys and shorts
Please refer to **Appendix II** for the font and logo requirement
Delivery within 30 days after the order is confirmed
At least 3 different designs must be provided for selection purposes, the design must be used on 2021 - 2024 Hong Kong Volleyball Team and Hong Kong Beach Volleyball Team only.
The purchase will be made in phases and the quantity will be adjusted according to the actual needs at the time of order.



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

Size chart must be provided

Item 3 : Polo Shirt

Quantity : Approx. 550 pcs

Remarks : Front – Printed Hong Kong Logo + VBAHK logo (may put on the sleeves)
Back – Printed Text "Hong Kong China"
Material: Dry-fit
Delivery within 30 days after the order is confirmed
At least 3 different designs must be provided for selection purposes, the design must be used on 2021 - 2024 Hong Kong Volleyball Team and Hong Kong Beach Volleyball Team only.
The purchase will be made in phases and the quantity will be adjusted according to the actual needs at the time of order.
Size chart must be provided

Item 4 : Round Neck T-shirt

Quantity : Approx. 1640 pcs

Remarks : Front – Printed Hong Kong Logo + VBAHK logo (may put on the sleeves)
Back – Printed Text "Hong Kong China"
Material: 100% cotton
Delivery within 30 days after the order is confirmed
At least 3 different designs must be provided for selection purposes, the design must be used on 2021 - 2024 Hong Kong Volleyball Team and Hong Kong Beach Volleyball Team only.
The purchase will be made in phases and the quantity will be adjusted according to the actual needs at the time of order.
Size chart must be provided



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

Item 5 : Jerseys and Shorts for Men's Beach Volleyball Players
Quantity : 110 sets
Remarks : Men: Vests and shorts
Front and Back – Printed Player's No.
Front – Printed Text "HKG"
Back – Printed Player's Name in block letters
Using Unique Sublimation Design
Material: Dry-fit
Only 1 supplier logo can be displayed on each of the vests and shorts
Please refer to **Appendix II** for the font and logo requirement
Delivery within 30 days after the order is confirmed
At least 3 different designs must be provided for selection purposes, the design must be used on 2021 - 2024 Hong Kong Volleyball Team and Hong Kong Beach Volleyball Team only.
The purchase will be made in phases and the quantity will be adjusted according to the actual needs at the time of order.
Size chart must be provided

Item 6 : Jerseys and Shorts for Women's Beach Volleyball Players
Quantity : 110 sets
Remarks : For women: Bikini
Front and Back – Printed Player's No.
Front and Back – Printed Text "HKG"
Back – Player's Name in block letters
Using Unique Sublimation Design
Material: Dry-fit
Only 1 supplier logo can be displayed on each of the shirts and the shorts
Please refer to **Appendix II** for the font and logo requirement
Delivery within 30 days after the order is confirmed
At least 3 different designs must be provided for selection purposes, the design must be used on 2021 - 2024 Hong Kong



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

Volleyball Team and Hong Kong Beach Volleyball Team only.
The purchase will be made in phases and the quantity will be adjusted according to the actual needs at the time of order.
Size chart must be provided

- Item 7 : Middle Shorts
- Quantity : Approx. 1640 pcs
- Remarks : Plain black colour
- Delivery within 30 days after the order is confirmed
- The purchase will be made in phases and the quantity will be adjusted according to the actual needs at the time of order.
- Size chart must be provided
-
- Item 8 : Socks **[Optional Item]**
- Quantity : Approx. 1350 pairs
- Remarks : 3 colors
- Material: Breathable, has sufficient thickness, and can reduce the shock when the players land on ground
- Delivery within 30 days after the order is confirmed
- The purchase will be made in phases and the quantity will be adjusted according to the actual needs at the time of order.
- Size chart must be provided



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

Chapter 4 – Unit Price and Breakdown

The following is the list of unit prices and details of the tender. The format is for reference only, tenderers may use their own quotation format if needed.

#	Equipment	Unit prices (HKD)	Quantity	Amount (HKD)
1.	Track Suit (Jacket with Pants)		550 pcs	
2.	Jerseys and Shorts for Volleyball Players		860 sets	
3.	Polo Shirts		550 pcs	
4.	Round Neck T-shirts		1640 pcs	
5.	Jerseys and Shorts for Men's Beach Volleyball Players		110 sets	
6.	Jerseys and Shorts for Women's Beach Volleyball Players		110 sets	
7.	Middle Shorts		1640 pcs	
8.	Socks [Optional Item]		1350 pairs	
			Total Amount	

Remarks:

The quantity of items listed on the tender is for reference and tender purposes only, and will be adjusted according to actual demand.

Goods will be ordered in batches and in phases.

If the materials or services listed in the quotation cannot be supplied, the original successful tenderer shall be liable for the difference in the price of such materials or services procured by the VBAHK from other sources.



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

Chapter 5 – Sponsorship Details

1. Why sponsor Hong Kong Volleyball Team and Hong Kong Beach Volleyball Team?

Volleyball and beach volleyball are deeply loved by Hong Kong citizens. Every year, the competitions that involve the participations of Hong Kong Volleyball Team and the Hong Kong Beach Volleyball Team will catch the eyes of everyone in Hong Kong. The players in the teams are mainly working class and students, yet they still constantly and proactively participate in trainings and competitions, which has built a healthy and positive image for the local volleyball sport, and also has won the appreciations and support from the citizens; The Hong Kong beach volleyball team has repeatedly achieved good results in major competitions in recent years, which has made people from all walks of life paying more attention to beach volleyball. The VBAHK hopes to provide corporations with a platform to encourage the local volleyball players to continue to pursue breakthroughs, to allow the people who love them to continue to support volleyball sports, and at the same time to bring market promotion value and opportunities for the supporting corporations.

For the list of year 2021-2024 competitions that the Hong Kong teams will participate, please take reference to **Appendix I**.

2. Sponsorship Opportunity

VBAHK provides various types of sponsorship opportunities. By sponsoring the Hong Kong Volleyball Teams and Hong Kong Beach Volleyball Teams, corporates will have a chance to increase brand awareness, build a healthy and positive corporate brand image, advertise corporates' products and services aligning with the athletes; the corporates could also bear social responsibility by demonstrating care to the society as well as boosting the local volleyball development. Sponsors will gain brand exposures from VBAHK's official website and social media fans pages, competition banners and other publicity plans. The sponsorship level and package can be modified according to corporates' needs and goals.



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

3. Sponsorship items and Requirements

- 3.1. Full sponsor on all uniforms and equipment that are listed in this Tender document; or
- 3.2. Providing sponsorship discount; or
- 3.3. Others (Proposed by Tenderer)

4. Exposures/ Acknowledgements

(The following exposure items are available for full sponsorship only.)

(The below items are for reference only, VBAHK reserves the right to modify or add or delete any items.)

- 4.1 Sponsor can advertise and organize promotional activities in the name of “Hong Kong Volleyball Team and the Hong Kong Beach Volleyball Team Official Apparel Sponsor”. (Sponsor title is subject to negotiation; any promotional items must be approved by the VBAHK and must display the VBAHK’s logo and full name)
- 4.2 Hong Kong Volleyball Team and Hong Kong Beach Volleyball Team are obligated to attend the promotion activities arranged by the sponsor and to wear and use the sponsor's branded sports equipment during their attendance.
- 4.3 Hong Kong Volleyball Team and Hong Kong Beach Volleyball Team will wear and use the sports equipment of the sponsor brand in the above-mentioned events and related activities, including but not limited to press conferences, training, access to courts, press interviews, etc.
- 4.4 Sponsor will be invited to attend the matches participated by the Hong Kong Volleyball Team and the Hong Kong Beach Volleyball Team (subject to individual competition and permission of the event organizer).
- 4.5 Sponsor is allowed to use the logo of the VBAHK and the portraits of the athletes of the Hong Kong Volleyball Team and the Hong Kong Beach Volleyball Team on



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

their official websites and promotion channels (subject to the approval of VBAHK and the willingness of the athletes).

- 4.6 The sponsor's company logo will be displayed on the website of the VBAHK.
- 4.7 An acknowledgement post on VBAHK's social media pages (Facebook, Instagram).
- 4.8 An acknowledgement post on Hong Kong Volleyball Team social media pages (Facebook, Instagram).
- 4.9 Photos or videos of the Hong Kong teams training will be provided to the sponsor at least 3 times for record purposes during the training period.
- 4.10 10 photos and 1 video of the competition and/or the event will be provided to the sponsor during the competition. Specific photography or video shooting can be executed if the sponsor requests (Negotiation is required).



香港排球總會有限公司
Volleyball Association of Hong Kong, China Limited

Appendix I - Hong Kong Team Competitions in 2021 - 2024

#	Date	Type	HK Team	Events	Venue
1.	06/2021	Beach Volleyball	Senior	2021 AVC Beach Volleyball Continental Cup (Semi-Finals)	China
2.	29/08-05/09/2021	Volleyball	Senior Woman's	21st Asian Senior Women's Volleyball Championship	Jiangmen, China
3.	12-19/09/2021	Volleyball	Senior Men's	21st Asian Senior Men's Volleyball Championship	Chiba, Japan
4.	05-06/2021	Beach Volleyball	Senior & U17	14th National Games Beach Volleyball Preliminaries	China
5.	09/2021	Beach Volleyball	Senior & U17	14th National Games Beach Volleyball Finals	China
6.	04/2021-03/2022	Volleyball	Boys' Youth	2021 National Men's U16 Volleyball Championship	China
7.	04/2021-03/2022	Volleyball	Girls' Youth	2021 National Women's U16 Volleyball Championship	China
8.	04/2021-03/2022	Beach Volleyball	Senior	2021 Asian Senior Beach Volleyball Championships	China
9.	2021	Volleyball	Senior Woman's	2021 Asian Eastern Zone Women's Championship	Zhangjiagang, China
10	08/2022	Volleyball	Senior Woman's	3rd AVC Challenge Cup for Woman	Hong Kong, China
11	2022	Volleyball	Boys' Youth	Asian Men's U20 Volleyball Championship	TBC
12	2022	Volleyball	Girls' Youth	Asian Women's U19 Beach Volleyball Championship	TBC
13	2022	Volleyball	Junior Men's	Asian Men's U18 Volleyball Championship	TBC
14	2022	Volleyball	Junior Woman's	Asian Women's U17 Beach Volleyball Championship	TBC
15	08/2023	Volleyball	Senior Woman's	2023 Asian Eastern Zone Women's Championship	Hong Kong, China
16	2023	Volleyball	Senior Men's	22nd Asian Senior Men's Volleyball Championship	TBC
17	2023	Volleyball	Senior Woman's	22nd Asian Senior Women's Volleyball Championship	TBC



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Volleyball Association of Hong Kong, China Limited

18	2023	Beach Volleyball	Youth	3rd National Youth Games	China
19	2022-2024	Beach Volleyball	Youth	Asian Women's U17 Beach Volleyball Championship	TBC
20	2022-2024	Beach Volleyball	Youth	Asian Women's U19 Beach Volleyball Championship	TBC
21	2022-2024	Beach Volleyball	Youth	Asian Women's U21 Beach Volleyball Championship	TBC
22	2022-2024	Beach Volleyball	Youth	National U21 Beach Volleyball Championships	China
23	2022-2024	Beach Volleyball	Youth	National U18 Beach Volleyball Championships	China
24	2022-2024	Beach Volleyball	Youth	FIVB U21 World Beach Volleyball Championships	TBC



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Volleyball Association of Hong Kong, China Limited

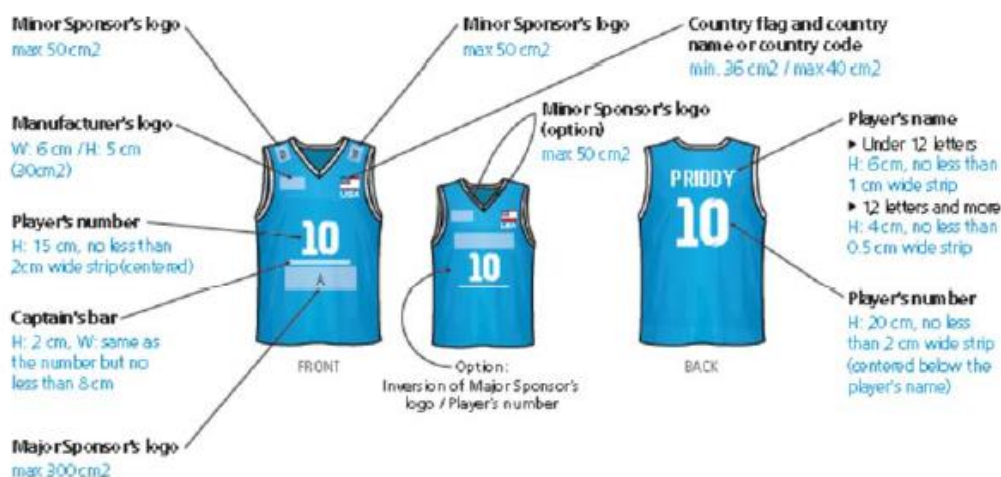
Appendix II - Volleyball and Beach Volleyball Players' Jerseys and Shorts Requirements

1. Men's Volleyball Players' jerseys and Shorts

Men's shirt with sleeves (Diagram 1a)



Men's sleeveless shirt (Diagram 1b)



Men's shorts





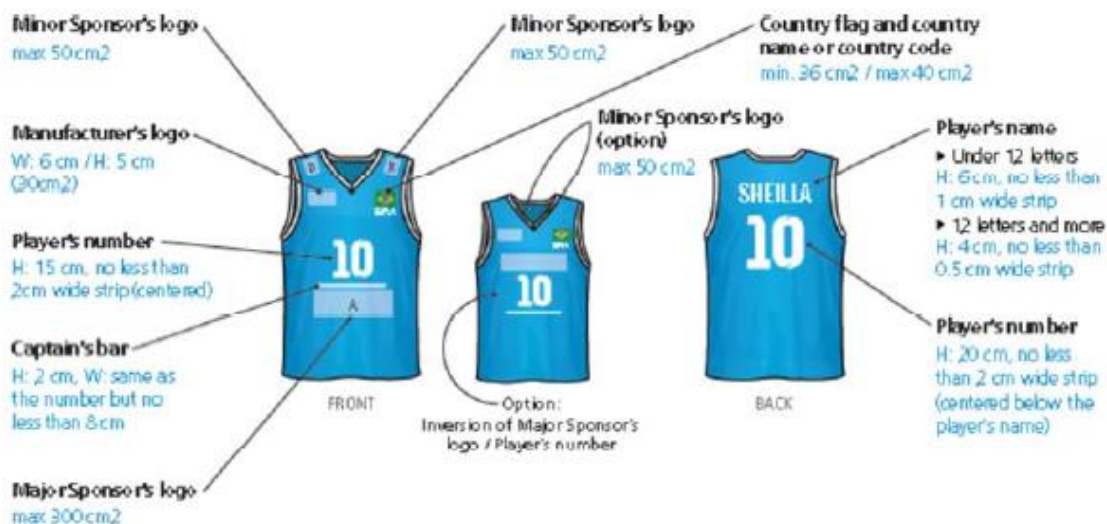
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2. Women's Volleyball Players' Jerseys and Shorts

Women's shirt with sleeves (Diagram 1a)



Women's sleeveless shirt (Diagram 1b)



Women's shorts





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3. Men's Beach Volleyball Players' Jerseys and Shorts

			<p>Already printed for 4-5* events</p> <p>For 1-3* events: FIVB logo to be printed by the organizers Manufacturer logo to be approved by FIVB.</p> <p>Players Number H8 x W6cm</p> <p>Country Name Abbreviation H8 x W12cm</p> <p>Promoter Sponsor A 300cm²</p>
			<p>Already Printed for 4-5* events</p> <p>For 1-3* events: FIVB logo to be printed by the organizers</p> <p>Players Number H8 x W10cm</p> <p>Country Name Abbreviation H8 x W12cm</p> <p>Players Name Should fit the design</p> <p>Promoter Sponsor B 300cm²</p>
			

Uniforms Guide - 2019/2020



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4. Women's Beach Volleyball Players' Jerseys and Shorts

