

To: All FIVB Member Federations

Cc: All FIVB Member Confederations

Subject: INVITATION for participation on FIVB Coaches Course Level 3 (20-27th June in Telki, Hungary)

Dear Sirs / Madam,

It is our great pleasure to inform you that Hungarian Volleyball Federation will conduct FIVB Coaches Course Level 3 on 20-27th June 2026 in Telki, Hungary. I send you our cordial invitation to your coaches to attend the mentioned course.

GENERAL INFORMATION:

1. ARRIVAL:

19st June 2026 at Liszt Ferenc Airport (Budapest).

2. DEPARTURE:

28th June 2026 to Liszt Ferenc Airport (Budapest).

3. INTERNATIONAL TRANSPORTATION:

Every participant must arrange his international transportation by himself (or by his National Federation).

4. LOCAL TRANSPORTATION:

To those who arrive and depart by airplane, Hungarian Volleyball Federation will provide transportation from airport to hotel "Global Hotel Telki" and from hotel "Global Hotel Telki" to airport. Transfers will be organized based on arrival times; participants arriving within a similar time window will be grouped and collected by the same transfer. Detailed information will be shared after the application has been finalized.

The accommodation and the sports hall are located in the same building; therefore, no transfers will be required during the course.

5. ACCOMMODATION:

Global Hotel Telki, address: Telki, Szajkó u. 39, 2089,

https://www.google.com/maps/place/GLOBAL+HOTEL/@47.5415663,18.8277987,17z/data=!4m2!1m1!1s0x476a741217db2a57:0x9c52fcbbc9396bc8!2sGLOBAL+HOTEL!5m2!4m1!1i2!8m2!3d47.5415627!4d18.8303736!10e1!16s%2Fg%2F1tp0cgkq!3m8!1s0x476a741217db2a57:0x9c52fcbbc9396bc8!5m2!4m1!1i2!8m2!3d47.5415627!4d18.8303736!16s%2Fg%2F1tp0cgkq?authuser=0&entry=tту&g_ep=EgoyMDI2MDEyOC4wKXMDSoASAFQAw%3D%3D

6. REGISTRATION FEE AND HOSPITALITY:

2.900 € (EUR) (participant accommodated in single room - 1 person in 1 room)

Note: the fee includes the wellness and spa entrance.

Included in accommodation: 3 meals per day, from dinner on 19th June to breakfast on 29th June.

7. PAYMENT INSTRUCTIONS:

When Course participants list is confirmed by FIVB, **we will inform all confirmed participants that they are approved to participate** and then they will need to **make payment until 15th May 2026** on our account.

Following the finalization of the application, an electronic invoice will be sent to the applicants. The application can only be formally accepted upon receipt of payment.

Note: **Cost of bank transactions must be paid by participant.**

Any application with incomplete payments will be removed.

If payment is not received by this deadline (15th May 2026), we will remove that participant from the list and allow the next one to be part of FIVB Coaches Course Level 3.

Optional services: Buffet meals and laundry services are available at the hotel at participants' own expense.

8. CONDITIONS FOR PARTICIPANTS:

Candidates must be recommended by their affiliated National Federation(s), which guarantee(s) that the candidate has the experience and is on the peak of her/his carrier.

It is mandatory that all candidates have participated in FIVB Coaches Course Level II volleyball, passed the exam and are certified for at least twelve (12) months before the start of the course.

Participants must be active coaches, preferably coaches linked to national programmes, with a retraceable record of their coaching activities validated by the affiliated National Federation(s).

9. REQUIRED DOCUMENTS AND INFORMATIONS:

- 1) Filled FIVB Application form (FIVB Enrolment form C-C3);
- 2) CV with a recent profile photo;
- 3) Certificate of the FIVB Coaches Course Level II (obtained at least 1 year before the course start date);

- 4) Letter of recommendation from the candidate's affiliated National Federation(s);
- 5) Copy of valid passport.
- 5) Invoice details to which the participation fee will be issued
- 6) T-shirt size, men or women(XS, S, M, L, XL, XXL, 3XL, brand: Malfini)

Please send all required documents and Information of Participant form to Hungarian Volleyball Federation online:

koltai.csanad@hunvolley.hu, until 5th April, 2026.

10. IMPORTANT NOTE FOR PARTICIPANTS ONCE CONFIRMED:

As soon as participants receive their confirmations to be a part of the FIVB Coaches Course Level III, they should consider the fact that they will have to present on two (2) topics (1 Theoretical and 1 Practical).

The participant must personally prepare and deliver the materials one (1) month before the Course begins.

Should you have any questions or require further information, please do not hesitate to contact me at koltai.csanad@hunvolley.hu

